

**ROADRUNNER
WOMEN'S GOLF ASSOCIATION
CONSTITUTION**

"Amended May 10, 2016"

Article I: Name.

This association was organized on April 3, 1987 and shall be known as Roadrunner Women's Golf Association, a not for profit entity.

Article II: Objectives.

The objective of this organization is to perpetuate an organization for women golfers both active and retired by promoting interest, camaraderie and the true spirit of the game among its members.

To establish and maintain good relations with other women golf associations by cooperating with other groups and individuals in a common endeavor to advance the game of golf for women.

To encourage junior golf in our community.

To hold periodic golf clinics with the intention of promoting and encouraging women in the game of golf.

Article III: Membership.

Members of the association shall be composed of women interested in the game of golf and the objectives set forth by this organization.

Article IV: Officers.

Section 1. The elected officers of this association shall consist of a President, Vice President, Secretary and Treasurer.

Section 2. An executive committee shall consist of the officers of the association.

Article V: Meetings.

Section 1. A regular meeting of the membership will be held a minimum of 6 times per year. (Refer to Current Operating Procedures)

Section 2. A meeting of the executive committee can be called at the discretion of the President.

Article VI: Dues.

Annual dues shall be payable at the first regular meeting of the association in January and considered delinquent after March 1st.

Article VII: Amendments.

Section 1. This constitution may be amended, altered, changed, added to or replaced by the affirmative vote of the membership at any regular or special meeting of the association.

Proposed changes to the constitution shall be distributed to the membership in writing at or before the prior regular meeting. A quorum must be present at the time of voting.

Section 2. A quorum shall be a simple majority of the membership.

The amended Constitution adopted May 10, 2016
Article VI, Article VII, Section 1 amended May 10, 2016
Article V, Section 1 amended January 2006

**ROADRUNNER
WOMEN'S GOLF ASSOCIATION
BY-LAWS**

"Amended May 10, 2016"

Article I: Election of Officers.

Section 1. The officers shall be elected and sworn in at the regular meeting of the association in November and shall assume responsibilities immediately for their elected year.

Section 2. A nominating committee shall be appointed by the President and shall consist of the immediate past President and two or three additional members at large.

Section 3. Vacancies in any elective office shall be filled for the balance of the term thereof by members of this association through election at any regular or special meeting.

Section 4. All officers upon retiring from office shall deliver all money, accounts, records, papers, and other property belonging to the association to their successors in a timely manner.

Article II: Duties of the Officers.

Section 1. The President shall preside at the meetings of the association and meetings of the executive committee.

Prior to the first meeting in January, the President shall appoint all standing committee chairmen, These appointments will be submitted to the Membership book chair.

The President can appoint such other committees, sub-committees, or task forces as deemed necessary. Duties of such committees shall be prescribed by the executive committee upon appointment.

The President and the Executive Committee shall review the Current Operating Procedures and submit any changes to the Membership book chair.

Section 2. The Vice President shall preside at meetings of the association and of the executive committee in the absence of the President.

The Vice President shall also serve as Parliamentarian/Sergeant-at-Arms. She shall assist the President in procedures of conducting the meeting according to Robert's Rules of Order and shall enforce order at all regular meetings of the association.

In the absence of the President the Vice President shall assume all duties of the President.

Section 3. The Secretary shall be responsible for the preparation and retention of the minutes of the regular meetings of the association and of the executive committee. She shall be responsible for the distribution of the proposed amendments to the Constitution and By-Laws to the membership. In general she shall perform all duties incident of the office of secretary; and shall perform such other duties as may be assigned by the President.

Section 4. The Treasurer shall be responsible for the financial records of the association and shall perform all duties incident to the office of treasurer and such other duties as may be assigned by the President. An audit shall be incurred at the close of the fiscal year and presented at the February meeting. The Treasurer, along with the Executive Committee, shall review, update, and present the budget at the January meeting for approval. The signature card for the checking account must be updated at the bank.

Article III: Standing Committees.

Section 1. The following shall be standing committees:

Audit	Social
Awards	
Border	Sunshine
Membership Book	Telephone & Communication
Nominating	Tournament
Publicity	Ways & Means
Rules and Handicaps	

Section 2. All standing committees shall report to the association upon request. _

Section 3. Standing committees shall meet at the call of their respective chairman. The President, with the chairman shall appoint members to said committees as deemed necessary.

Article IV: Duties of Standing Committees.

Section 1. **Audit.** The duty of the Audit committee will be to conduct an audit of the financial records of the association at fiscal year-end to be reported at the February meeting.

Section 2. **Awards.** It shall be the duty of this committee to maintain records in each category for presentation at the awards luncheon in December. This committee along with the Social Committee and the Tournament Committee, shall be responsible for planning the awards luncheon each year.

Section 3. **Border.** It shall be the duty of this committee to inform all members of the association of Border dates and events, and collect and send in tournament money for Border play. This committee shall report the Border year schedule to the Membership Book Committee as soon as received.

Section 4. **Membership Book.** It shall be the duty of this committee to compile, print, assemble, and to distribute the membership book. Prior to the January meeting, the committee shall contact members to confirm membership for the year.

Section 5. **Nominating.** The nominating committee shall 30 days prior to the November meeting, nominate a slate of candidates to fill the vacancies of the outgoing officers. Further nominations may be made from the floor providing consent has been obtained from the person being nominated.

Section 6 **Publicity.** The publicity committee will be charged with the duty of handling all publicity pertaining to the association, its members and events; in general all activities to be publicized.

Section 7 **Rules and Handicaps.** This committee, with the advice of the PGA Professional or SCAGA or using the current USGA Decisions on the Rules of Golf, will interpret all rules. This committee should stress to the membership the importance of reporting all acceptable scores to ensure the integrity of each member's Handicap Index. They may monitor Handicaps if necessary.

Section 8. **Social.** The duty of this committee shall be to arrange all social functions, to act as a welcoming committee and to promote fellowship.

Section 9 **Sunshine.** It shall be the duty of this committee to represent the RWGA in remembering members in times of illness or bereavement.

Section 10. **Telephone & Communication.** It shall be the duty of this committee to contact all members of the association when deemed necessary.

Section 11. **Tournament.** It shall be the duty of the tournament committee to oversee all special golfing activities and events.

Section 12. **Ways & Means.** The Ways & Means committee shall be informed on the income and financial obligations of the association and to act in an advisory capacity in the undertaking of the raising of funds.

Article V: Amendments.

Section 1. The by-laws may be amended, altered, changed, added to or replaced by the affirmative vote of the membership at any regular or special meeting of the association.

Proposed changes to the by-laws shall be distributed to the membership in writing at or before the prior regular meeting. A quorum must be present at the time of voting.

Section 2. A quorum shall be a simple majority of the membership present at the meeting.

Article II, Section 1, Article 3, Article 4 Section 2 Amended January 9, 2018

The amended By-Laws adopted May 10, 2016

Article I, Sections 1 & 2, Article II, Sections 1, 2, 3, & 4, Article III, Sections 1, Article IV, Sections 2, 4, & 5 deleted and Sections renumbered, Article IV 1, 2, 3, 4, 6, 9, 10, & 11, Article V, Section 1 amended May 10, 2016

Article V, Section 1 and Section 2 added January 7, 2014

Article III, Section 1 amended January 2006

Article IV, Section 12 and Section 13 added January 2006